

Rover Scout Motorsport
ADMINISTRATION POLICY
MEMBERSHIP CARDS

This policy outlines the process for the issuing of RSM Membership Cards to Rover Scout Motorsport Members by the RSM Committee and the conditions attached to the issuing of Membership Cards.

Membership cards are generally required by members of RSM when competing with other clubs and their issue is administered by the RSM Vice Chairman.

Issuing Process:

- Member fills in membership form.
- RSM shall check the following:
 - Current Scouting Member, via the Extranet through either the BRC Chairman or BRC Administration **Officer**.
 - Current CAMS Licence holder by sighting of the licence.
 - Current financial member of Rover Scout Motorsport (Victoria)
- RSM shall then issue a card to the member, expiring 30th June of that calendar year or the expiry date of their CAMS licence (whichever is earlier).
- RSM shall record the issuing of a membership card within its records noting the following:
 - Name
 - Crew
 - Contact Number
 - CAMS Licence Number
 - Scout Registration Number
 - Expiry Date assigned
 - Email Address

Conditions of Issue:

- For Non-Rover members, proof of current financial RSM membership is required.
- The expiry date on all Membership Cards is June 30th of the current financial year or the date of CAMS Licence expiry (which ever come first). This condition applies without exception.
- Incorrectly completed Membership Cards are considered invalid and ineligible for use.